

ARTISTIC RESIDENCY PROGRAMME 2026 REGULATIONS

Estúdios Victor Córdon – Plataforma Creativa is an organic unit belonging to OPART, E.P.E., whose autonomy was established by Decree-Law No. 95/2023 of 17 October, with the mission of supporting the independent artistic community in the field of dance. EVC supports artistic creation, serving artists, festivals and educational institutions, with a particular focus on performers and creators at the start of their careers.

The **Artist Residency Programme** hosts choreographers, performers and dance-related organisations, amongst other artists, at national and international level, for periods of up to two weeks for working on their creations.

ARTICLE 1

Purpose

1. Artistic Residencies aim to support projects in the field of dance that contribute to national and international visibility of this creative field.
2. The following are eligible:
 - a) New creations in the field of dance or interdisciplinary projects related with dance;
 - b) New works that include the premiere of a public performance at the time of application.

ARTICLE 2

Applicants

1. National and foreign authors, whether or not resident in Portugal.
2. Authors applying as individuals or through a collective entity.

ARTICLE 3

Applications

1. Applications must be submitted via the following form:
<https://docs.google.com/forms/d/e/1FAIpQLSessyFn1gJou804fpRfXA8bkaZN7-iccv6yH2z3U71LGaH8kA/viewform>
2. Applications may be submitted throughout the year.
3. Applications that meet the requirements set out in these regulations and are accompanied by the following documents will be accepted for assessment:
 - a) Application form, duly completed;
 - b) A description of the project and its artistic rationale;
 - c) Project timeline;
 - d) Biographical note of the applicant;
 - e) Biographical notes of the artistic team;
 - f) Identification details of the applicant (individual or collective);
 - g) Proof of the date and venue of the work's premiere.

ARTICLE 4

Assessment and selection

Compliance with the admissibility requirements set out in the previous Article, as well as the eligibility criteria defined in paragraph 2 of Article 1, shall be verified by EVC.

ARTICLE 5

Decision-making process

1. The result of the allocation of the Artistic Residency will be communicated to the applicant within one week of the application being submitted (except in August).
2. If no studio is available on the requested dates, EVC may propose alternative dates.
3. No appeal or complaint may be lodged regarding the outcome of the application.

ARTICLE 6

General obligations

Beneficiaries undertake to:

- a) Submit all information and documentation requested by EVC;
- b) Communicate with EVC by email, copying all relevant addresses (reply all);

- c) Sign the Space Allocation Agreement on the first day of the Residency;
- d) Use the studio solely for the purposes of the Residency project;
- e) Make no alterations to the studio or other spaces used;
- f) Keep the space(s) in a proper state of repair and safety;
- g) Comply with all technical and safety requirements as requested by EVC;
- h) Refrain from using props such as water, paint, flour, clay, powder, fire, explosive materials, smoke, soil, wax, or similar items without prior notification and authorisation from EVC;
- i) Not consume food or drink in the studios, except for water;
- j) Hold an insurance policy that covers the beneficiary in the event of an accident and/or illness during the period of the Artist Residency, as required by Decree-Law No. 159/99 of 11 May, and declare, on their honour, compliance with this requirement, on pain of committing an administrative offence punishable by a fine under the terms of paragraph 1 of Article 11 of the aforementioned legislation, as well as making false declarations punishable under the law;
- k) Ensure that all those involved in the creation are covered by an insurance policy that protects them in the event of an accident and/or illness during the period of the Artistic Residency, as required by Decree-Law No. 159/99 of 11 May, on pain of committing an administrative offence punishable by a fine under the terms of paragraph 1 of Article 11 of the aforementioned legislation;
- l) Provide, at least three weeks before the start of the Residency, a list of all participants and materials to be used;
- m) Inform EVC if the Residency includes an open rehearsal for invited guests;
- n) In the event that the scheduled Artistic Residency cannot take place, notify EVC as far in advance as possible.

ARTICLE 7

Information and communication

1. Beneficiaries undertake to include the wording “*Apoio à Criação OPART, E.P.E./Estúdios Victor Córdon*” in the technical or artistic credits and in all project communications, both printed and digital, including materials produced by the artistic organisation, throughout the entire creative process.

2. The logos of OPART, E.P.E. and EVC must appear on all project communications, except where this does not apply (for example, in technical or artistic credits).
3. For promotional purposes, EVC requests a list of social media handles (*Instagram*).
4. Beneficiaries must tag EVC (@estudiosvictorcordon) in promotional posts during the various stages of the creative process, including the Residency.
5. If an open rehearsal is held, it must not be promoted via social media, as it is intended for invited guests only.
6. The attendance of professionals for audiovisual or photographic coverage with the aim of promoting the Residency/creation must be coordinated in advance with EVC.

ARTICLE 8

Personal Data Protection

1. All personal data provided by applicants (hereinafter “Data Subjects”) will be processed by OPART, as the data controller, with the express consent of the Data Subjects and exclusively for the purposes of managing the Artistic Residencies Programme.
2. OPART may be contacted regarding any issues relating to the processing of data carried out in this context, solely for these purposes, at: epd@opart.pt
3. The personal data of Data Subjects will be retained for the period necessary for the allocation and management of the Artist Residency Programme, except in cases where a different period is required by applicable legislation.
4. Data subjects may, at any time, withdraw their consent to the processing of their personal data, in accordance with applicable legislation, without prejudice to the validity of processing carried out on the basis of previously given consent. Withdrawal of consent will prevent OPART from continuing to process the data for the purposes in question, and may therefore result in the Data Subject being unable to remain in the application process for the Artist Residency Programme.
5. As the processing of applicants’ personal data is necessary for the management of the Artist Residency Programme, failure to provide consent will make it impossible to proceed with the application.
6. OPART guarantees Data Subjects the exercise of their rights in relation to their data, such as the right of access, rectification, erasure, objection, restriction of processing and data portability, in accordance with applicable legislation.

7. OPART implements all appropriate security measures to protect Data Subjects' personal data, whether processed directly by OPART or by subcontracted entities.
8. OPART may process the personal data collected in this context directly and/or through subcontractors engaged for this purpose, and appropriate contractual arrangements shall be established with such subcontractors, in accordance with applicable legislation.
9. Applicants may lodge a complaint with the National Data Protection Commission ("CNPD") if they consider that OPART has failed to comply with the applicable data protection legislation.

ARTICLE 9

Equality Policy

In compliance with subparagraph h) of Article 9 of the Constitution of the Portuguese Republic, OPART, E.P.E., actively promotes a policy of equal opportunities between men and women in access to the Artist Residency Programme, taking due care to prevent any form of discrimination in the application processes.

ARTICLE 10

Final Provisions

In situations not covered by these Regulations, decisions taken by EVC shall prevail.

For further information, please contact:

E-mail: info@estudiosvictorcordon.pt

Phone: +351 213474048